AFRICAN BIOLOGICALS ALLIANCE
For Africa. By Africa.

REGISTRATION · SOUTH AFRICA · REMEDIES

Renewing a remedy registration

How to keep an agricultural remedy registered under Act 36 of 1947: when to file, what goes in the envelope, and what it costs. Fertilizers are not covered.

Registered
up to 3 years

Each cycle usually ends on 31 May

Renewed
3 years

Renew before it does

Renewed again
3 years each time

3 yrs
per certificate

31 May
usual expiry date

60 days
at least, before expiry

R6,995
per product, from 1 April 2026

HOW IT WORKS

Seven steps

01 **Find the expiry date**
Read it on each certificate. It is usually 31 May.

02 **Renew or cancel**
Decide, remedy by remedy. Cancelled ones need Form B.

03 **Gather the papers**
Forms, checklist, certificates and dated letters.

04 **Pay for each product**
The tariff is per application or product.

05 **Send it all in**
At least 60 days before expiry, to the Registrar's office.

06 **Ask for the validity letter**
If the new certificate is late. It is for a valid application.

07 **Renewed, or refused**
The registrar can attach conditions, or refuse.

THE DATES

Three sources, three answers

Drawn to scale for a certificate that expires on 31 May. Read your own certificate. Time runs down the page.



The late period in the regulations is the registrar's discretion, not a right, and it does not let you keep selling. The sources disagree, so ask the registrar's office in writing which applies.

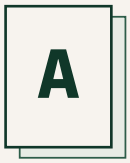
WHAT TO SUBMIT

What goes in the envelope

The 2024 guideline's list. Stacked sheets show how many copies.

The four forms

two copies of each (the 2026 notice says three of Form A)



Application

For renewal. Show every product on it.



Cancellation

Only for remedies you drop. With the original certificate, or an affidavit if lost.



Declaration

No substance of concern. No new health evidence for vulnerable groups. No change to registered details.



Manufacturers

Record of who makes each active ingredient.

Always, one copy each

Renewals checklist

Signed by the regulatory manager and the SACNASP registered supervisor. No blanks: write N/A.

Service request form and cover letter

Proof of payment

One fee for each product.

Current certificates

A copy of each one being renewed.

Only where they apply

Daughter or parallel contract
Signed and dated within six months of submission.

Letter from the active ingredient's manufacturing source
Issued within six months. The notice says twelve.

Producer responsibility proof
Extended Producer Responsibility scheme, Notice R 3177 of 23 March 2023.

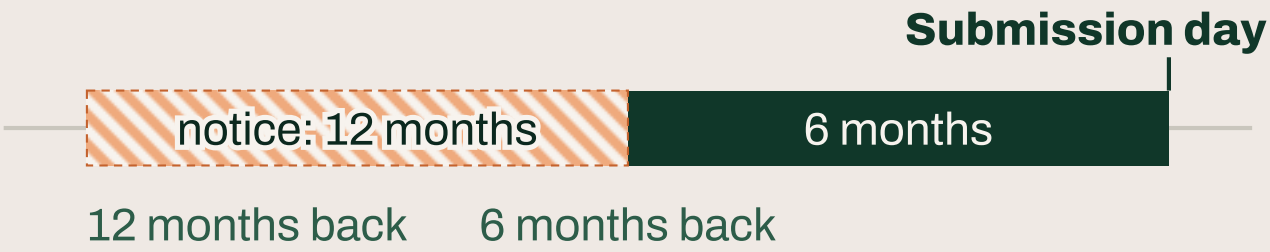
Harmful effects and adverse reactions
Reports from the last cycle, or a declaration that there were none.

Disposal records
Regulation 34(4), kept five years.

Records for regulations 37 and 38
New information and adverse evidence are reported at once, not at renewal.

Label copies
Only if the registrar asks.

HOW RECENT MUST THEY BE?

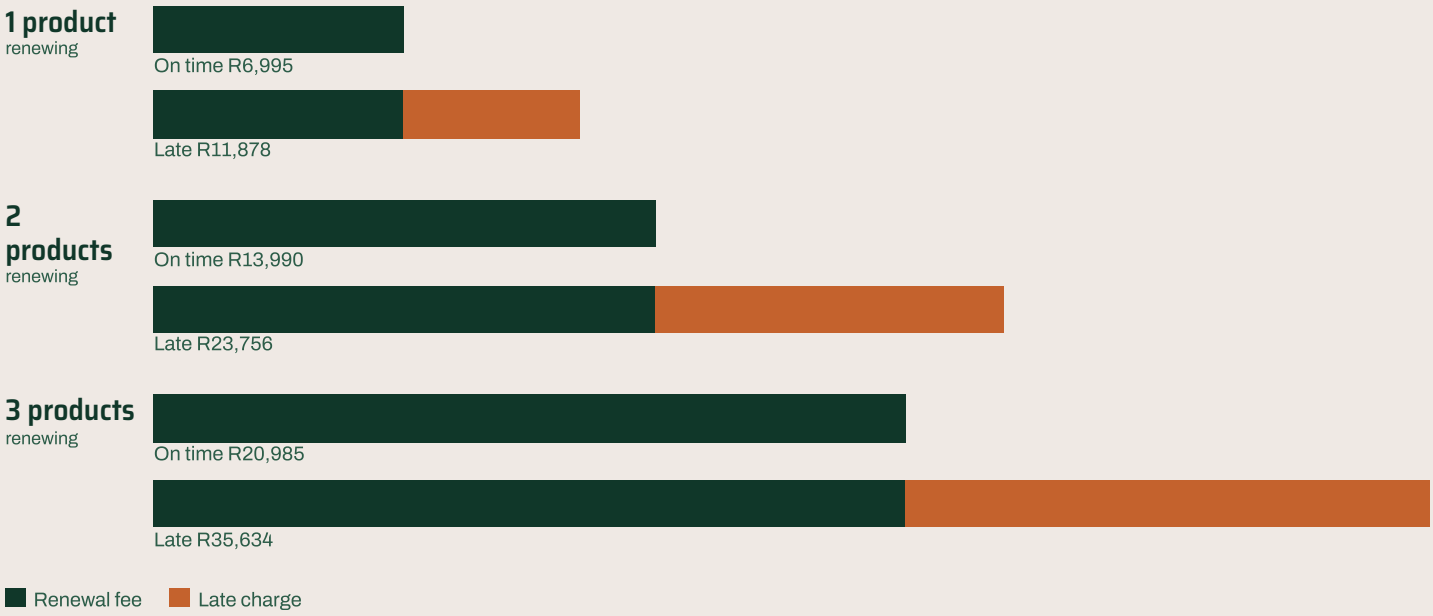


Count back from the day you will submit, not from today. Gathering too early can make a document too old.

WHAT IT COSTS

Per product, on time or late

Tariff of 13 February 2026, from 1 April 2026. R6,995 for each application or product, plus R4,883 each if late. Check the current tariff before paying.



WHERE THE SOURCES DISAGREE

Ask before you rely on it

Orange marks the odd one out. A specialist should confirm these, and you should ask the registrar's office in writing.

Question	Regulations 2023	Guideline 2024	Notice 2026
When to file	at least 60 days before expiry	"from" 60 days before	reach us by 31 May
Is 31 May late?	not stated	yes: 31 May to 30 June is late	no: not later than 31 May
Copies of Form A	not stated	2	3
Supplier letter	6 months, manufacturing source	6 months, manufacturing source	12 months, supplier of technical material
How long valid	three years	not exceeding three years	not stated
Years named	n/a	n/a	2025 to 2028, 2026/2029, 2023, 2025

COMMON MISTAKES

Instead of, do this

These follow from what the documents require. They are not reports of cases.

~~Treating "from 60 days before" as the deadline~~	File at least 60 days before expiry, and earlier if you can
~~Counting on the late period~~	Treat it as the registrar's discretion, not a right
~~Leaving checklist fields blank~~	Write N/A where something does not apply
~~Using an old contract or letter~~	Date it against the day you will submit
~~Sending no Form B because you renew nothing~~	Send Form B whenever a registration is cancelled
~~Changing formulation, source, label or pack size at renewal~~	Get the registrar's prior written approval first
~~Assuming one fee covers several remedies~~	Pay per application or product
~~Waiting to report a problem until renewal~~	Report harmful effects and adverse evidence immediately

A WORKED EXAMPLE

One company, three registrations

Illustrative only. The company and dates are made up. All three certificates expire on 31 May 2027. It renews two (one is a daughter registration) and cancels one.

1 Sept 2026
Contract and letter dated from here

1 March 2027
Planned submission

31 March 2027
Latest under the regulation

31 May 2027
Expiry

Forms A to D in two copies, with Form B and its original certificate for the cancelled product. Fee on time: 2 × R6,995 = R13,990. It would ask the registrar in writing whether Form A needs two or three copies.

WHO TO ASK

Put it to the Registrar's office

- Does the 2024 guideline or the 2026 notice apply to my certificate?
- How many copies of Form A?
- How old may the active ingredient letter be, and is it the same letter as the supplier letter?
- Will a filing on 31 May count as on time?
- Can I have the validity letter if my certificate is not issued in time?
- What is the current fee?

Registrar, Act 36 of 1947, Private Bag X343, Pretoria, 0001. Ask in writing and keep the answer with your renewal papers.

Information, not legal advice. Facts as of 26 October 2026, from the Registrar's Guideline for the renewal of agricultural remedies (March 2024), the Regulations relating to agricultural remedies (25 August 2023), the department's 2026 renewal notice and Government Gazette 54123 (13 February 2026). The forms themselves and later changes, including to the tariff, are not reflected. Guidelines page: https://www.nda.gov.za/index.php/publication/581-guidelines

Sources

Prepared by the African Biologicals Alliance from these documents. They belong to the department and remain subject to its own terms.

- Guideline for the renewal of agricultural remedies. Issued by the Registrar of Act 36 of 1947, March 2024. https://www.nda.gov.za/index.php/publication/581-guidelines
- Regulations relating to agricultural remedies. Government Gazette 49189, 25 August 2023.
- The Registrar's renewal notice for the 2026 to 2029 cycle. Undated.
- Regulations relating to tariffs. Government Gazette 54123, 13 February 2026.

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